



MICROSOFT DYNAMICS SL NEWSLETTER

Get Lean and Go Green with *doc-link*

In today's uncertain economic climate, companies are looking for new ways to cut costs and streamline business processes. At the same time, a new age of social responsibility has shifted public awareness toward preservation of the environment and a call for companies to "go green." Both trends have created a compelling business case for **going paperless** using a document management system, like *doc-link*TM by Altec, that's integrated with your Microsoft Dynamics SL accounting system. Let's take a closer look.

All That Paper is Slowing You Down

When examining typical business processes, paperwork has often been identified as a major bottleneck. Whether it's the storage, retrieval, or processing of paperwork, improving the ability to instantly view and access important documents has been shown to **significantly increase workplace efficiency and reduce costs**.

A paperless document *management system* like *doc-link*, integrated with Dynamics SL, is designed to electronically capture, retrieve, and process documents such as invoices and checks, purchase orders, customer orders, payments, period-end reports, and much more. Essentially, all of the paper you're producing today is digitized, indexed, and easily retrieved using extensive search capabilities. Documents captured in *doc-link* can be accessed **simultaneously** by employees on premise or away from the office. No more wasted time digging through file cabinets or searching for a misplaced invoice!



doc-link for Microsoft Dynamics SL eliminates paper and paperWORK

Eliminating Paper AND PaperWORK

Beyond document storage and retrieval, *doc-link* also incorporates **electronic workflow processing and routing** through the use of customized business rules that integrate with your Dynamics SL system. Documents can be **reviewed, approved, and annotated** before being routed to another department or employee for further processing. *doc-link* users can also "rubber stamp" approvals electronically, track invoices that are currently in authorization or resolution status, view documents or vouchers side-by-side, and manage data more effectively to assist with regulatory compliance related to the protection of information such as Sarbanes-Oxley or HIPPA.

Going Paperless Makes Good "Cents"

Going paperless with *doc-link* will have tremendously positive implications for your business. In addition to a significant increase in productivity, you'll free up office space currently reserved for paper storage, improve timeliness of document delivery to/from customers and vendors, enhance document security, save money in paper costs and postage, and extend the reach of documents to multiple people in various locations. Perhaps best of all, you're demonstrating corporate responsibility by getting lean and going green!

In This Issue:

Get Lean and Go Green with *doc-link*

Introducing the Swiss Army Knife of Reporting Tools

Microsoft Reaffirms its Commitment

Microsoft
GOLD CERTIFIED
Partner



Contact us to learn more about electronic document management for Dynamics SL.

INTRODUCING THE 'SWISS ARMY KNIFE' OF REPORTING TOOLS

Most organizations use Microsoft Excel for some portion of their reporting, budgeting, and forecasting processes. While Microsoft Dynamics SL offers built-in reporting functionality, some companies find that the basic tools included with the accounting module don't provide all the power and flexibility they need for more advanced analysis. If that's the case for you, then you might be interested in **XL Reporter** - integrated with your Dynamics SL accounting system.

XL Reporter and Dynamics SL - A Winning Combination

XL Reporter extends far beyond traditional spreadsheet add-ins and represents the next generation of Excel-based reporting. Because it's fully integrated with your Dynamics SL system, creating professionally formatted reports with drill down capabilities is simple and can be done in seconds. There's no need to study the underlying database structure of Dynamics SL - just use the drag and drop design function to create transactional reports, graphical charts, and advanced financial statements whenever you need them. Information is pulled directly from your Dynamics SL database so the reports and onscreen analysis is displayed in real-time.

One Reporter, Everything You Need

If you're like some companies, you rely on a myriad of different reporting tools that might include Access, Excel, Crystal Reports, FRx and many more. This complicated web of reporting tools can result in data that's trapped in silos and disconnected from the rest of your reporting system. In essence, you're making decisions based on reports that may be incomplete or missing data. But with XL Reporter for Dynamics SL, you can forget about all that because it easily pulls data from multiple sources and provides a complete 360-degree view of your business. You can even combine your Dynamics SL data with information outside of your accounting system to analyze a variety of other factors that affect your operations.

One Tool, Several Flavors

XL Reporter offers several components including:

Report Writer - this is the heart of XL Reporter that sits directly on top of your Dynamics SL system. It has been described as the "Swiss Army Knife" of reporting and query tools.

Budgeting - offers an Excel-based budgeting tool that eliminates the complexities of a stand-alone solution.

Consolidations - provides consolidated financial statements with drill-down capability into any company with your Dynamics SL system.

Dashboards - You get the "big picture" with browser-based interactive dashboards, gauges, and tools to perform detailed what-if analysis.

NexTec Promotion on XL Reporter!
NexTec customers get 15% off all users and modules until 12/31/08. Contact us for details.

Microsoft's Commitment to Dynamics SL Customers

When the economy slows, uncertainty abounds. So in times like these, a little reassurance regarding your technology investments can be refreshing. And that's precisely what was offered recently by Kirill Tatarinov, Corporate VP at Microsoft, in a letter addressed to the Dynamics Community. In the letter, Tatarinov discusses Microsoft's plans to support your product and invest in R&D to preserve your business software investment today and enhance it moving forward.

[Contact us](#) if you'd like a copy of the letter in its entirety.



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